



Task Force Fund: Note on Applying for Task Force Endorsement of Financial Help

Referring to the Task Force Fund Terms of Reference, the following information is provided on how to apply for funding to support Holocaust education, remembrance, and research projects:

1. To apply for the Task Force's funds and/or endorsements, a project proposal application (PPA) form must be completed. The PPA is available from the chairs of the working groups, the ITF Chair, or the Task Force Web site.
2. The PPA should be completed in consultation with all relevant parties concerned with the implementation of the proposed project. A well-considered and comprehensive PPA is the key to ITF approval. Information to help determine whether a project might be worthy of support can be found in the document "Guidelines on Types of Projects That May Be Eligible for Financial Support".
3. The PPA can be budgeted in all major currencies, such as US dollars or euros. The ITF will only co-finance projects, thus no projects will be approved that are entirely dependent on ITF financing. Furthermore, the ITF does not generally recommend funding more than 50 percent of any budget over EUR 5,000 or generally fund projects for more than EUR 25,000.
4. The completed PPA should be sent to the Chair of the ITF.
5. The Chair of the ITF will ensure that the PPA is audited/checked against the Task Force Fund Terms of Reference and in the spirit of the 2000 Stockholm Declaration.
6. The Chair of the ITF will forward the bid for consultations to the relevant working group list serves as soon as possible, but not later than 30 days from receipt.
7. Interested members of the relevant working groups will provide their views within 30 days via their working group's list serve.
8. If there are substantive objections, the ITF Chair will decide, in consultation with relevant parties, the method and time frame for resolving them.
9. If there are no substantive objections, the ITF Chair will place the project proposal on the general list serve under the 30-day rule.
10. If ITF members have no substantive objections, the PPA shall be considered approved after 30 days.
11. The decision to support the particular project will be circulated to all Task Force members.



12. The applicant will receive a document as in Annex A as confirmation that the project will be funded. By signing the confirmation, the applicant accepts all its conditions as stated in the document.

13. The ITF Chair will then notify the Swedish Task Force representative to provide payment from the Task Force Fund.